

**Internal Quality Assurance Cell**

JCTCET/IQAC/Meeting/2017-18/01

Date: 08/01/2018


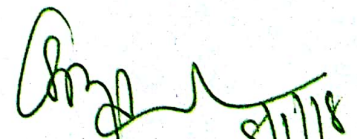
**CIRCULAR**

Sub: IQAC Meeting-Intimation to the members of IQAC

An Internal Quality Assurance cell (IQAC) meeting is arranged on 22/01/2018 at Board Room. All the members of IQAC are requested to attend the meeting at 11.00 am. The points to be discussed in the meeting are as follows:

**AGENDA:**

1. Action Taken for the previous meeting minutes
2. Discussion about Conducting Second International Conference
3. Discussion about conducting college events.
4. Discussion about NBA (SAR) uploads.
5. Anna University Inspection
6. Discussion about conducting college Annual Day.
7. Quality Initiative Programs by IQAC for the Academic Year 2017-2018.
8. Project based learning and its outcome.
9. Any other matters

  
V. J. Arun  
Coordinator IQAC  
PRINCIPAL

**Internal Quality Assurance Cell**

Minutes of IQAC meeting held on 22/01/2018 at Board Room at 11.00am.

**Member's Present**

Name	Designation
Shri.R. Durgashankar	-Secretary
Dr.G.Ramesh	-Principal
Dr.K.Rameshwaran	-Director
Mr.A.Chandrasahsan	-Administrative Officer
Dr.V.J.Arulkarthick	-Professor & Head/ECE
Dr.R.Perumal	-Professor & Head/PCE
Dr.G.Mahesh	-ASP/Mechanical
Mrs.R.Tharani	-AP/CSE
M.Romeo Antony	- <b>Alumini:</b> 2009-13 Batch, Mech, Door no:38,Upper Attadi, Coonoor, Nilgiris
Mr.R.Thangam,	- <b>Local Society:</b> Ex-President, Pichanur Village.
Mr.G.S.Hari	<b>Student:</b> III year-Civil
Mrs.K.Srigowri	<b>Employer:</b> Manager (HR), Genn Controls India Ltd, Coimbatore.
Dr.S.Charles	<b>Industry:</b> Senior Manager, Maxeye Technologies Ltd, Bangalore.
Mr.R Sebastian	<b>Parent:</b> ( F/oRajan Samuel-IV ECE),10/207,Vaither House,Venthapalayam, Athikode(PO)

The following Points were discussed:

S.No	Points Discussed	Action Plan	Target Date	Responsibility
1	Action taken for the previous meeting minutes	IQAC- Coordinator explained the action taken report of the previous IQAC meeting held on 16/08/2017	-	-

2	Second International Conference on Inventive System and Control (ICISC'17)	Principal explained the Second International Conference on Inventive System and Control (ICISC'17) which is schedule on Jan 2018.	Within Jan-2018	IQAC Coordinator & HoD-Mech
3	Discussion about conducting college events.	DHRUVAZ 2K18 is planned to conduct on 02 <sup>nd</sup> March 2018.	02/03/2018	DHRUVAZ Coordinators
4	Discussion about NBA (SAR) uploads.	Principal informed the IQAC coordinator for preparing the NBA-SAR for Online submission in NBA web portal for NBA Accreditation	Within March	IQAC Coordinator & All HoD's
5	Anna University Inspection	Secretary and Principal instructed the IQAC coordinator for making necessary documents arrangements for Anna university inspection	Within May	IQAC Coordinator & All HoD's
6	Discussion about conducting college Annual Day.	College Annual Day is Planned in the month of April 2018.	Within April	All HoD's
7	Quality Initiative Programs by IQAC for the Academic Year 2017-2018	IQAC coordinator explained Quality Initiative Programs organized by IQAC for the academic year 2017-2018.	Routine	Principal & IQAC Coordinator
8	Project based learning and its outcome	This year project based learning concept has been introduced in Mech, EEE, PCE, CSE, CIVIL programmes.	Academic year 2017-2018	IQAC Coordinator
9	Any other matters	Secretary explained about the developments of infrastructure activities and updated the future plan of the institution.	Routine	Secretary

V. S. Dny  
22/1/18  
Coordinator IQAC

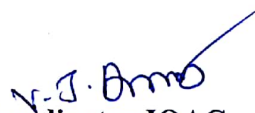
PRINCIPAL 22/1/18



## Internal Quality Assurance Cell

ACTION TAKEN REPORT for the minutes of meeting of IQAC Meeting held on 22/01/2018.

S.No	Action Plan	Action Taken
1	Principal explained the Second International Conference on Inventive System and Control (ICISC' 17) which is schedule on Jan 2018.	Second International Conference on Inventive System and Control (ICISC' 17) was conducted on JAN-2018
2	DHRUVAZ 2K18 is planned to conduct on 02 <sup>nd</sup> March 2018.	DHRUVAZ 2K18 was conducted on 02 <sup>nd</sup> March 2018 by Mechanical Department.
3	Principal informed the IQAC coordinator for preparing the NBA-SAR for Online submission in NBA web portal for NBA Accreditation	NBA (SAR) was uploaded in March 2018.
4	Secretary and Principal instructed the IQAC coordinator for making necessary documents arrangements for Anna university inspection.	All documents are completed for Anna university inspection.
5	College Annual Day is Planned in the month of April 2018.	College Annual Day was organized in 6 <sup>th</sup> April 2018.
6	IQAC coordinator explained Quality Initiative Programs organized by IQAC for the academic year 2017-2018.	More activities have been conducted to improve the quality in teaching-learning Process.
7	This year project based learning concept has been introduced in MECH, EEE, PCE, CSE, CIVIL programmes.	Project based learning was implemented in MECH, EEE, PCE, CSE, CIVIL programmes.
8	Secretary explained about the developments of infrastructure activities and updated the future plan of the institution.	Various activities have been initiated for the development of Infrastructure and other activities.

  
Coordinator-IQAC

  
PRINCIPAL