

**STUDENT COUNCIL -2021-2022**

The following students are elected as student council members for academic year 2021-2022.

S.No	Name of the Student	Department	Responsibility
1	R.Mathivanan	Mech	President
2	V.Samidurai	EEE	Vice- President
3	B.Bharathi	Food	Vice- President
4	S.Sheryl	PCE	Secretary
5	E.Sridhar	PE	Treasurer
6	S.Nanjundeshwaran	CSE	Member Coordinator – Events and Activities

Faulty Incharge: Dr. G. Magesh, Director- IQAC

  
IQAC

  
7/11/2021  
PRINCIPAL



  
19/11/22  
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## RESPONSIBILITIES OF STUDENT COUNCIL MEMBERS

### **I. Student Council President**

- Represent the student council at college, district events and other meetings.
- Supervise the functioning of the elected student council officers.
- Develop the agenda and preside over the meetings of student council.

### **II. Student Council Vice President**

- Coordinate the work of committees and college various events and activities.
- Preside over student council meetings in the absence of the president.

### **III. Student Council Secretary**

- Maintain the student council files
- Prepare agendas for meetings
- Take and distribute minutes of meetings.
- Represent the student body at school district and other meetings as requested by the president.
- Type material for student body officers and committee chairpersons as needed.
- Sign all purchase orders.

### **IV. Student Council Treasurer**

- Coordinate the preparation of the annual budget.
- Present the proposed budget to student council for adoption.
- Maintain financial records of the student body.
- Prepare financial reports for meetings of student council.
- Sign all purchase orders and verify bills.



## MINUTES OF MEETING

**Venu** : Seminar Hall **Time:** 11.00 AM  
**Meeting Chaired by** : Principal **Date:** 07.12.2021  
**Meeting attended by** : Student Council Advisor and Student Council Members

### MINUTES

Based on the nominees submitted from various departments considering the previous positions occupied and the principal announced the student council members and their positions.

S.No	Name of the Student	Department	Responsibility
1	R. Mathivanan	Mech	President
2	V. Samidurai	EEE	Vice- President
3	B. Bharathi	Food Technology	Vice- President
4	S. Sheryl	PCE	Secretary
5	E. Sridhar	PE	Treasurer
6	S. Nanjundeshwaran	CSE	Member Coordinator- Events and Activities

- The faculty advisor of the student council will be Dr.G.Magesh, Director/IQAC for the academic year 2021-2022 headed by the principal.
- The faculty announced Vision, Mission and PO's of the Institution of the student members.
- Monthly once progress reported to the principal.
- The student council members must inform their concerned department before involving themselves in any meetings or activities.
- The head of the department extend their cooperation in allowing their student council members as on necessity.

  
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Circulation to:

- To be displayed on Notice Board
- All HoD's
- File



  
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JCT COLLEGE OF ENGINEERING AND TECHNOLOGY  
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## VISION AND MISSION OF INSTITUTION

### VISION

To emerge as a Premier institute for developing industry ready engineers with competency, initiative and character to meet the challenges in global environment.

### MISSION

- To impart state-of-the-art engineering and professional education through strong theoretical basics and hands on training to students in their choice of field.
- To serve our students by teaching them leadership, entrepreneurship, teamwork, values, quality, ethics and respect for others.
- To provide opportunities for long-term interaction with academia and industry.
- To create new knowledge through innovation and research.



*Handwritten signature and date: 19/12/20*



## PROGRAM OUTCOMES(POs)

## Engineering Graduates will be able to:

- Engineering knowledge** : Apply the knowledge of mathematics, science, engineering fundamentals, and an engineering specialization to the solution of complex engineering problems.
- Problem analysis** : Identify, formulate, review research literature, and analyze complex engineering problems reaching substantiated conclusions using first principles of mathematics natural sciences, and engineering sciences.
- Design/development of solutions**: Design solutions for complex engineering problems and design system components or processes that meet the specified needs with appropriate consideration for the public health and safety, and the cultural, societal, and environmental considerations.
- Conduct investigations of complex problems** :Use research-based knowledge and research methods including design of experiments, analysis and interpretation of data, and synthesis of the information to provide valid conclusions.
- Modern tool usage**: Create,select, and apply appropriate techniques, resources, and Modern engineering and it tools including prediction and modeling to complex engineering activities with an understanding of the limitations.
- The engineer and society**: Apply reasoning informed by the contextual knowledge to assess societal, health, safety, legal and cultural issues and the consequent responsibilities relevant to the professional engineering practice.
- Environment and sustainability**: Understand the impact of the professional engineering solutions in societal and environmental contexts, and demonstrate the knowledge of, and need for sustainable development.
- Ethics**: Apply ethical principles and commit to professional ethics and responsibilities and norms of the engineering practice.
- Individual and team work**: Function effectively as an individual, and as a member or leader in diverse teams, and in multidisciplinary settings.
- Communication**: Communicate effectively on complex engineering activities with the engineering community and with society at large, such as, being able to comprehend and write effective reports and design documentation, make effective presentations, and give and receive clear instructions.



  
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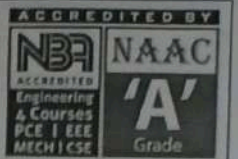
11. **Project management and finance:** Demonstrate knowledge and understanding of the engineering and management principles and apply these to one's own work, as a member and leader in a team, to manage projects and in multidisciplinary environments.
12. **Life-long learning:** Recognize the need for, and have the preparation and ability to engage in independent and life-long learning in the broadest context of technological change.



*S. V. S.*  
19/1/2020

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Established in 1979**JCT COLLEGE OF ENGINEERING AND TECHNOLOGY****PICHANUR, COIMBATORE – 641105****CRITERIA 5****5.3.2 STUDENT PARTICIPATION AND ACTIVITIES****LIST OF CELLS & COMMITTEES**

Various cells and committees have been constituted in our college to assist the administration in the smooth functioning of all academic and administrative activities. Each and every Cell/Committee is headed by a HoD/ Senior faculty as its convener. Each Cell/Committee has well defined roles and responsibilities as detailed below along with its composition.

The convener will take necessary proactive and preventive actions. If the corrective actions suggested require immediate attention of the Principal or the Management, then it will be immediately brought to their notice for further action. These Cells/Committees are detailed as follows:

S.No.	Cell/Committee	S.No.	Cell/Committee
1	Placement and Career Guidance	9	Transport Committee
2	Entrepreneurship Development Cell	10	Women Empowerment Cell
3	Industry- Institute Interaction Cell	11	Anti Ragging Committee
4	Sports Committee	12	National Service Scheme
5	Grievances Redressal Committee	13	RRC and YRC
6	SC/ST Welfare Committee	14	Alumni Cell
7	Hostel and Mess Committee	15	Literary and Fine Arts Committee
8	Discipline and welfare committee	16	Canteen Committee

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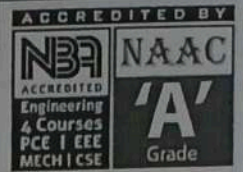
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<b>Name of the Cell / Committee :</b>	<b>Placement and Career Guidance Cell</b>
<b>Core Activity :</b>	In-house and Industrial Training to students and assisting in their placement.
<b>Convener :</b>	<b>Mr. T.Ratheesh, (Placement Officer)</b> <b>K.Karthik ( Asst Prof /Mech)</b>
<b>Members :</b>	Mr.Balachandran, (Asst.Prof./CIVIL) Mr.S.Thillikkani , (Asst.Prof./MECH) Mr.Roopchand , (Asst.Prof./EEE) Mr.V.Prakash, (Asst.Prof./AUTO) Mrs .J.Poornima, (Asst.Prof./ECE) Ms K. Kalpana , (Asst.Prof./PCE) Mr.K. Kumarasamy (Asst Prof /PE) Mrs.Chandra Gandhi , (Asst.Prof./CSE) Mrs.Divya,(Asst.Prof./FOOD)
<b>Periodicity of the meeting :</b>	Twice in a month or as and when required.

**Roles and Responsibilities**

- To prepare a 'List of Industries', in consultation with the respective Heads of Departments, which may be invited to visit our campus for recruitment.
- To prepare a 'List of Students' who are eligible to attend campus interviews and guide them prepare properly.
- To organize campus interviews for final year students and encourage them to attend off - campus interviews conducted in other colleges.
- To arrange in house Industrial training programmes to Staff and Students on Communication Skills & Personality Development for Students and Industrial training to staff and students during vacation.



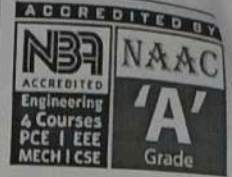
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<b>Name of the Cell / Committee :</b>	<b>Entrepreneurship Development Cell</b>
<b>Core Activity :</b>	To encourage the students to be Entrepreneurs.
<b>Convener :</b>	<b>Mr V.Prakash (Asst Prof/ Mech)</b>
<b>Members :</b>	Mr.Ravikumar (Asst.Prof. SG/CSE)
	Mrs.D.Vedha Vinodha, (Asst.Prof./ECE)
	Mr Ruth kaizh, (Asst.Prof./FOOD)
	Mr. Umar Mukthar, (Asst.Prof./EEE)
	Mr.K.Balasubramani, (Asst Prof./PCE)
	Ms. M. Kiruba, (Asst.Prof./PE)
<b>Periodicity of the meeting :</b>	Once in month or as and when required.

### Roles and Responsibilities

- To conduct various programmes like Awareness Camps, Seminars, Workshops, etc.
- To create awareness on 'Entrepreneurship' among students.
- To motivate and develop entrepreneurship capabilities among students.
- To create awareness about the sources of financial assistance and support available to potential entrepreneurs.

  
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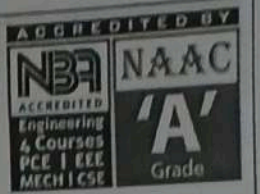
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Name of the Cell / Committee :	<b>Industry - Institute Interaction Cell</b>
Core Activity :	To encourage and enable link with nearby industries to assist our Staff & Students in getting industrial exposure and training and to explore the possibility of assisting those industries through conduct of 'Continuous Education Programmes' to their staff and other technical personnel.
Convener :	<b>Dr.S.Venkatesh Babu, (HoD/PLM)</b>
Members :	Mr.G.Arumugam, (Asst.Prof./PCE)
	Mr.J.Saravanan, (Asst.Prof./PCE)
	Mr.K.Janardhanan, (Asst.Prof./PE)
Periodicity of the meeting :	Once in a month or as and when required.

### Roles and Responsibilities

- To create strong links with industry and to promote various activities by the faculty members and students involving industries.
- To catalyze the further growth and development of interaction between the Institute and Industries.
- To have a closer linkage and promote research suited to industrial needs, and consultancy that creates a sense of satisfaction among faculty members.
- To provide continuing education to professionals working in industries so that they can upgrade their technical knowledge, and / or obtain higher degrees.

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<b>Name of the Cell / Committee :</b>	<b>Sports Committee</b>
<b>Core Activity :</b>	To help students to achieve a health-enhancing life of physical activity, and also to understand and respect individual differences among people in physical settings.
<b>Convener :</b>	<b>Mr Senthil Kumar, (PED)</b>
<b>Members :</b>	Mr K . Janardhanan (Asst Prof / PE) V . Madhavan ( III /EEE) K. V.Lino (III/ EEE) H. Hariharan (III/ PCE) Shanio (IV/ PE)
<b>Periodicity of the meeting :</b>	Once in a month or as and when required.

### Roles and Responsibilities

- To promote and develop sports activities in the college among students and staff members.
- To organize intramurals and inter collegiate sports events in the college.
- To accompany students for sports events organized in other colleges.
- To encourage students to participate in the different levels of events organized by other colleges and universities.
- Responsible for all the activities related to Physical Education.
- Procurement and maintenance of sports goods, maintenance of play fields etc.

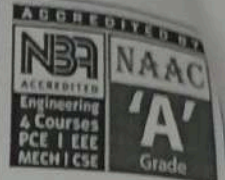


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- To arrange training programmes for students who are willing to appear for competitive examinations for higher studies, such as GATE, GRE and TOEFL with the help of internal and external resource persons.

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ACCREDITED  
Engineering  
& Courses  
PCE | EEE  
MECH | CSENAAC  
'A'  
Grade

Name of the Cell / Committee :	Grievances Redressal
Core Activity :	To redress the grievances and complaints of the students.
Convener :	<b>Dr . C. Sivakumar</b> ((Asst Prof./S&H))
Members :	Mrs.S.Kanchana Devi, (Asst Prof./S&H)
	Prof.D.Ashokkumar, (Asso.Prof./Mech)
	Mr.P.Suresh Kumar, (Asst.Prof./AUTO)
	Mrs.K.Malarvizhi, (Asso.Prof./CSE)
	Ms Priyanka, (Asst.Prof./FOOD)
	Mr.G.Arumugam, (Asst.Prof./PCE)
Periodicity of the meeting :	Once in three months or as and when required

### Roles and Responsibilities

- To accept the genuine grievances from the students and suggest remedial measures to solve within a reasonable period of time.
- The Grievance Redressal Committee of the college shall monitor the status and shall furnish report on the Redressal position to the Principal once in 3 (Three) months.
- The committee ensures effective solution to all concerned with a fair approach.
- It also encourages the students to express their grievances freely and frankly, without any fear of being victimized.

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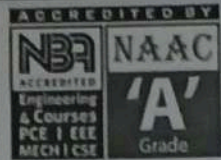
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- To enlighten the senior students about the adverse effects of ragging and punishments that would be awarded.
- To display anti-ragging notices in various locations of the campus.
- To carryout surprise visits in hostels and other places.

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Name of the Cell / Committee :	SC/ST Welfare Committee
Core Activity :	To resolve all the grievances and welfare issues related to the SC/ST students and staff of the college.
Convener :	Dr. V.Arun (Asst Prof /S & H)
Members :	Ms Rupa, (Asst.Prof./CSE)
	Mr.K Babu, (Asst.Prof./ECE)
Periodicity of the Meeting :	As and when required.

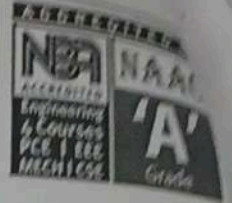
#### Roles and Responsibilities

- To create and maintain safe, healthy and supportive environment for SC / ST Staff and Students in the campus.
- To address the issues of Staff and Students, belonging to Schedule Caste and / or Schedule Tribes and to prevent atrocities against them.
- To look into the complaints, if any, received from the staff and students belonging to SC / ST and to arrange for early redressal.

  
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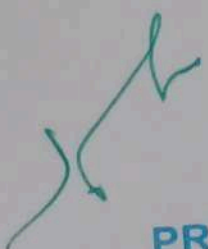
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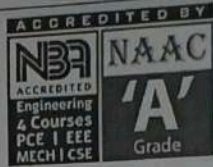
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Name of the Cell / Committee :	NATIONAL SERVICE SCHEME
Core Activity :	To provides an opportunity to students in the capacity of volunteers to venture out of their comfort zones and make a difference to society.
Programme Officer :	Mr. M. Sriram, (Asst prof / S& H)
Periodicity of the meeting :	Once in three months or as and when required.

#### Roles and Responsibilities

- To plan and execute N.S.S. Programmes for the year.
- To distribute the work for the NSS volunteers for maintenance of cleanliness in and around the college
- To arrange discussions and workshops for groups of students on a regular basis on issues of social importance, ethical relevance and moral values.
- To organize social service groups and clubs as well as outdoor filed activities, to encourage and involve students in social service activities.

  
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Name of the Cell / Committee :	Hostel and Mess Committee
Core Activity :	To provide all the necessary amenities for a comfortable stay and to provide a menu that satisfies the palette of all residents.
Convener :	<b>Dr.Isaac Prem Kumar</b>
Members :	Mr.R.Malairaja, (Dy.Warden/ Boys Hostel)
	Miss.S.Sasiya, (Dy.Warden/ Girls Hostel)
	Mr.A.Chandrahassan, (Administrative Officer)
	Mr Manoj (III B.E./PE)
	Mr Sanjay (III B.E./FOOD)
	Selvi. Subhabharathi, (III B.E./PCE)
	Selvi.C.Anusiya (III B.E./PE)
	Mr.R.Prem Kumar, (Stores In-charge)
Mr.M.Pranov kumar, (Mess In-charge)	
Periodicity of the Meeting :	Once in month or as and when required.

### Role and Responsibilities

- Responsible for allotment of rooms to the students.
- To maintain an up to date Data Base of Hostellers.
- Responsible for maintenance for Hostel rooms, Dining halls, Kitchen, Bath rooms and Toilets.
- To prepare the mess menu and look after the quality of the food served in the mess.
- To maintain strict discipline in the Entry and Exit of students into/from the hostels.
- To look into the grievances/complaints of the students, if found genuine.
- To arrange for First-Aid in case of any medical emergency and arrange for hospitalization, if required.

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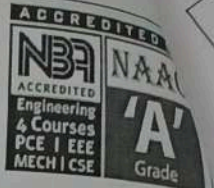


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- To bring to the notice of the Principal any case of indiscipline or mis behavior of the students and/or group of students.
- The Hostel committee comprises student representatives from different years which help to monitor the administration of the hostel. The student representatives have the responsibility to collect feedback from students about hostel and convey it during committee meetings. Based on the requirements, corrective measures will be taken.
- To conduct periodical meetings with student representatives to redress their grievances
- The committee will review the activities of the hostel from time to time to incorporate /amend rules and regulations of the hostel and mess.

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