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- In the pandemic time 3 internal test was conducted and mark displayed in the google classroom for their satisfaction and the absentees are noted by all the respective subject teachers and the particular date announced to the absentees for one more chance to take up the test with the discussion through Head of the department and to their convenient the test conducted for the absentees if they go with valuable reasons during the date of test period.
- The institute has reformed the continuous internal evaluation system from faculty centric to student- centric. The Institute Exam cell framed guidelines for conducting the CIE in line with the calendar of the Affiliate University and the Institutions. As per the guidelines, the following reforms have been carried out effectively conducting CIE:
  - Scheduling of Internal Examination, Seating arrangements, hall invigilators listed for every examination.
  - Preparing the question paper for the internal examination in the prescribed pattern based on Knowledge level using revised Bloom's taxonomy.
  - Scrutiny of the prepared question paper is carried out by HoD/ Subject expert to ensure the quality of the Question paper.
  - Monitoring the attendance of the students for the Examination.
  - Internal Assessment has to be carried out within the stipulated time.
  - After completion of the internal examination, the faculty evaluates the answer scripts and distribute it to the students for doubt clarifications or re-correction. The faculty submits the recorrected
- Marks are displayed on the notice board.
- Result review meetings are conducted with result analysis and the remedial actions for further improvements are arrived after discussion with faculty, HoD, and Principal.
- Upload of assessment marks in the university web portal and subsequently communicated to parents.
- The evaluation for theory courses is assessed in direct mode (80%) covering both internal and university examinations and indirect (20%) covers survey.

- The performance of the students in Internal Assessment is used for Faculties to identify slow and advanced learners in their respective subjects. Slow Learners are encouraged to improve their performance in the future by counselling. Counselling Sessions are used to sort out personal issues, academic and non-academic problems.